



**The General Data Protection Regulations (GDPR)** come into force on 25<sup>th</sup> May 2018. These require all organisations, no matter how small, to clarify with all contacts the Personal Data that they hold. While the legislation is not primarily directed at voluntary organisations, such as the Bulldogs, we must comply. This Privacy Notice is part of the requirements of the legislation.

### Data we collect

We collect contact information about members and their designated alternative contacts.

We collect gender, ethnicity and medical information.

We collect medical conditions (where you provide this to us with your consent /parent consent Junior members)

We collect photographs and signatures.

### Why we collect this data

Names, addresses, dates of birth, E-mail addresses and telephone numbers are primarily used for contacting members and their families. This information is also required for Registering members to play with Basketball England, Basketball Wales and NWBA where the combination of name, address and date of birth is deemed to be a unique identifier

We also collect ethnicity data and take an up-to-date photograph for registration with Basketball England and Basketball Wales.

Postcode, gender and ethnicity information is often required to satisfy the data requirements of many granting bodies. This information is not used in an individual sense. We would use it by saying that we have so many members from a particular postcode, or who identify as female, for example.

We collect medical conditions where you provide this to us with your consent (your parent's consent) to ensure any support we may need to provide you.

We collect mobile 'phone numbers of family members for direct contact in Emergency.

The signature is required to demonstrate that the member or their parent/guardian has read and understood important club documents, such as the Codes of Conduct and/or given permission for the Club or others to take photographs / video recordings of training or games.

### How long do we keep this data?

The information we hold on members will be held by the Bulldogs until we are informed that the person has ceased to be a member.

We hold a limited dataset of contact information on non-members, which will be held until an annual "sweep" of information during September.

### Where we store the data.

All of our members data is stored on a password protected Google Drive.

Original paper membership forms, registration forms and consent forms are stored in files by the current Club secretary, in a lockable box.

### Who are the relevant people within the club with respect to GDPR?

The Data Controller is the Club Chair

The Data Manager is the Club secretary [bromboroughbulldogs2@gmail.com](mailto:bromboroughbulldogs2@gmail.com)

### Where to view our Privacy Policy

This Notice, Our Privacy Policy and Data Breach flowchart can be found on our Website  
<http://www.bromboroughbulldogs.co.uk/>